GAVILAN COLLEGE CURRICULUM MEETING
Monday, May 11, 2009
3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: D. Besson- Silvia, M. Bumgarner, S. Carr, S. Dodd, B. Donovan, V. Krimsley, B. Lawn, R. Lee, F. Lozano, E. Luna, J. Olivas, J. Parker, L. Tenney, D. Van Tassel, D. Young, D. Stone.
Guests: Dionne Clabaugh, Linda Mirch, Collette McLaughlin, Rosie Armstrong.

I.   Call to Order
        The meeting was called to order at 3:02 pm by Susan Dodd.

II.   Agenda Adjustments
        None.

III.   Approval of Consent Agenda
        A. Minutes of April 27, 2009
        Updating Textbooks:
        B. CSIS 5   C++ Scientific Programming
        C. CSIS 88   PHP Programming
        Inactivate Courses:
        D. AH 43, AH 44, AH 45, AH 46, AH 61, AH 62, AH 63, AH 64, AH 100, AH 101,
            AH 110, AH 111, AH 112, AH 114, AH 115, AH 116, AH 120, AH 121, AH 150,
            AH 181, AH 185, AH 186, HE 6, PE 29
                    MSC (E. Luna /D. Young) Vote: unanimous.

IV.   Curriculum
       A. New Business

            1. <u>NEW COURSE PROPOSAL – FIRST READING</u>
                a. CSIS 13   MIPS Assembly Language Programming
                   Dennie – this will allow us to teach two different programming languages.
                        MSC (D. Besson-Silvia/E. Luna) Vote: unanimous.
                b. CSIS 39   Objective C Programming
                   This is a program that is used in iPods – very popular for applications for iPods.
                    LEH = .70 and will be corrected on the 2nd reading.
                        MSC (M. Bumgarner/D. Young) Vote: unanimous.
                c. PE 637   Wheelchair Basketball
                   Non-Credit class (constituent group needs gym time) also for community
                   members. No LEH factor – will be removed on the 2nd reading.
                        MSC (M. Bumgarner/D. Besson-Silvia) Vote: unanimous.
                d. CSIS 638   Assistive Technology Lab
                   There is no LEH – to be corrected on the 2nd reading. These are Adult Ed PE
                   classes.
                        MSC (B. Lawn/M. Bumgarner) Vote: unanimous.

2. <u>NEW COURSE PROPOSAL – SECOND READING</u>
   a. DRLT 200   Introduction to the Trade
   b. DRLT 202   Basic Applications
   c. DRLT 205   Mathematics for Drywall/Lathers
   d. DRLT 210   Residential Metal Framing
   e. DRLT 212   Doors, Windows, Exterior Systems/Building Documents
   f. DRLT 220   Blueprint Reading I
   g. DRLT 221   Blueprint Reading II
   h. DRLT 222   Blueprint Reading III
   i. DRLT 230   Welding I
   j. DRLT 231   Welding II
   k. DRLT 240   Exterior/Advanced Fire Control System and Partitions
   l. DRLT 242   Exterior Systems and Trims
   m. DRLT 250   Interior Metal Lathing System, Sound Control
   n. DRLT 260   Ceilings, Shaft Protection and Demountable Partitions
   o. DRLT 262   Arches, Furring and Advanced Systems
   p. DRLT 270   Advanced Construction Techniques
   q. DRLT 290   Work Experience Drywall/Lathing Apprenticeship
   This parallels the Carpenter Apprentice Program. These are for credit, but one must be an apprentice in the program in order to take these classes. Not open to the general public.
        Motion includes items "a" through "q".
        MSC (E. Luna/F. Lozano) Vote: unanimous.

3. <u>MODIFICATION OF EXISTING COURSE – FORM C</u>
   a. Adaptive PE Courses
   Gives Adapted Physical Education courses their own
   subject code (different from general Physical Education).
        MSC (D. Young/D. Van Tassel) Vote: unanimous.
   b. AJ 179P   Juvenile Counselor Core
   Linda Mirch – the content is not changing; added 16 hours for hands-on training. Research indicates that the normal number of course hours is 176 (not the current 160). Adding these to lab hours.
        MSC (D. Young/D. Besson-Silvia) Vote: unanimous.
   c. AE 600   Vocational Training I
   d. AE 602   Vocational Training III
   General updates – on the list to be updated.
        Motion takes items "c" and "d" together.
        MSC D. Young/D. Van Tassel) Vote: unanimous.
   e. ATH 45   Softball
   General update – on the list to be updated.
        MSC (D. Besson-Silvia/D. Young) Vote: unanimous.
   f. CD 14A   Working with School-Age Children
   On list to be updated – textbook to be updated.
        MSC (E. Luna/D. Young) Vote: unanimous.
   g. CD 30A   Practicum 1: Curriculum in the Early Childhood Classroom
   h. CD 30B   Teaching Practicum 2: Reflective Practice in the Classroom

Dionne Clabaugh – put into 16-week format, change some of the objectives to align with the Early Intervention Certificate, add some very clearly stated advisories for counselors and students. (Ex: must have taken CD 30A before enrolling for CD 30B, as 30B is an obvious extension of 30A and the foundation for 30B.) Discussion: if left as an advisory, a student could enroll in 30B without taking 30A. Should this be a pre-requisite or an equivalence? Instructor is placed at a disadvantage. The hope is to guide students into the proper path of courses in order to build the foundation of knowledge.

Motion includes items "g" and "h" together.

MSC (D. Van Tassel/V. Krimsley) Vote: unanimous.

i. CGD 9   Advanced Computer Graphics for Design Application II
Updated program to reflect changes in technology, to reflect transfer requirements, and demands of the job market. Teaches computer animation, ergonomics, adds sustainability.

MSC (M. Bumgarner/D. Van Tassel) Vote: unanimous.

j. CGD 30   Introduction to Environmental Design
Changes/Update – include environmental analysis and preparation for 4-year colleges and careers. Students use technology that represent their designs.

MSC (D. Besson-Silvia/D. Van Tassel) Vote: unanimous.

k. CGD 110   Computer Graphics Lab
Updates to language, updates courses feeding into the lab.

MSC (D. Young/B. Lawn) Vote: unanimous.

l. CGD 160   Technical Desktop Publishing/Graphics
Creates class for students to develop presentations and use state of the art technology and programs. Number of lab hours was questioned. Regarding textbook – change to "recommended but not required."

MSC (D. Besson-Silvia/M. Bumgarner) Vote: unanimous.

m. IT 115   Introduction to the Construction Industry
Expand content to reach a broader audience. The abbreviated title was questioned (Intro to the Cons. Ind.). The textbook is about 8 years old and not updated very often.

MSC (M. Bumgarner/E. Luna) Vote: unanimous.

n. PE 33   Walk/Run for Fitness
On list of courses to be updated.

MSC (E. Luna/D. Van Tassel) Vote: unanimous.

o. POLS 1   Introduction to American Government
Update textbook and adding California political process to the content.

MSC (D. Young/D. Besson-Silvia) Vote: unanimous.

4. DISTANCE EDUCATION – FORM D
a. GUID 558   Learning Skills Laboratory
MSC (B. Lawn/D. Besson-Silvia) Vote: unanimous.
b. CSIS 571   Computer Assisted Instruction
MSC (B. Lawn/D. Young) Vote: unanimous.

5. PROPOSAL FOR NEW AA DEGREE AND CERTIFICATE OF ACHIEVEMENT

    a. AA and Certificate of Achievement – Retail Management
    Statewide effort among 30 institutions. Blanket degree approved at the
    Chancellor's Office. It will be part face-to-face and part Distance Ed. If we
    don't get the enrollment, we can refer students to a number of institutions for
    other courses. This is separate from, and does not take the place of the
    Marketing Management degree. The Business Communications class is
    available and active – could be added as an alternative choice. The AA is 32
    units plus the GE units. Certificate has 32 units.
        MSC (M. Bumgarner/B. Lawn Vote: unanimous.

6. <u>NEW APPRENTICESHIP PROGRAM</u>
    a. Drywall/Lathing Apprentice
    The application is online and hard copies are available on campus in Debbie
    King's office. Program has a catalog description for advertising in union
    publications.
        MSC (D. Besson-Silvia/D. Van Tassel) Vote: unanimous.

7. <u>MODIFYING EXISTING AA/AS DEGREE OR CERTIFICATE OF</u>
<u>ACHIEVEMENT – FORM G</u>
    a. AA Degree and Certificate of Achievement in Business, Medical Office
    Option
        MSC (D. Young/D. Van Tassel) Vote: unanimous.
    b. AS Degree and Certificate of Achievement in Computer Networking
    Content is broader with intent to disconnect so much emphasis from Cisco.
        MSC (D. Young/D. Besson-Silvia) Vote: unanimous.
    c. AS Degree and Certificate of Achievement in Computer Graphics for
    Technical Desktop Publishing Option
    Removed CGD 111 to make more flexible for students.
        MSC (M. Bumgarner/D. Young) Vote: unanimous.
    d. AS Degree and Certificate of Achievement in Advanced Technical Computer
    Graphics Option
    Adding additional courses to choose from, and remove a not-taught class.
        MSC (D. Van Tassel/D. Besson-Silvia) Vote: unanimous.
    e. AS Degree and Certificate of Achievement in Computer Graphics Design,
    Computer Graphics for Environmental Design Option
    Make correction: to "Choose one course", not "choose one or more".
        MSC (M. Bumgarner/D. Young) Vote: unanimous.

8. <u>CERTIFICATE OF PROFICIENCY – FORM J</u>
    a. Certificate of Proficiency in Computer Networking
    Fix error in certificate.
        MSC (M. Bumgarner/D. Young) Vote: unanimous

V.   Discussion/Information
    A. [Community Education Summer 09 Classes](#)
    They try to offer 20% more new courses each semester and uphold the Community Ed
    mission statement of lifelong learning. Cancellations are approximately less than 10%

of classes.
B. Textbook Update Form
    Looking to develop a 1-page textbook update form – it would not have to go to
    Curriculum or could be on the consent agenda. It would go to Bonnie, then to Jesse
    for articulation. One form could be used for one or multiple textbook updates only.
    The committee will look into it and will bring to Curriculum in the fall.

C. Courses to be Updated 2009-10
    List is available from Bonnie – click the link for those due at the end of Fall 2009.
    Some from Spring 2009 have been included (Form C's).

D. Fall Meeting Schedule
    Look at the Curriculum website.

    Thanks to Leslie for her time on the committee – Rosa will be the new Department
    Chair for Counseling. Victor will be leaving us soon – but he has accomplished a lot
    in his short time with us. Joy Parker is retiring and we will really miss her! Thanks
    to everyone for their work this year.

VI.   Adjournment
       At 4:20 pm by consensus.